

Dear Parent or Guardian,

In Ontario, all students must provide proof of immunization to attend school. This information is used to help protect your child and the public in case there is a vaccine preventable disease outbreak in our community.

Report your child's immunizations online: www.bchu.org/emunization

You can use your child's Ontario Health Card Number to report immunizations to the Health Unit online through the Immunization Connect (ICON) website at www.bchu.org/emunization. (See attached instructions for details). Please provide all records of immunization against diphtheria, tetanus, pertussis, polio, measles, mumps, rubella (German measles), varicella (chicken pox), and meningococcal C and/or meningococcal ACYW-135. Please be sure to include any additional immunizations your child may have received. Note: proof of COVID vaccines is currently not a requirement to attend school and does not need to be reported. You can also use this website to review and print your child's immunization record.

Exemptions:

If your child can't be vaccinated for medical reasons, have your doctor complete the Medical Exemption form and submit it to the Health Unit. If you choose not to vaccinate your child for other reasons, complete Statement of Conscience or Religious Belief Affidavit. This form must be signed by a Commissioner of Oaths and original returned to the Health Unit. In addition, you are required to book an appointment and attend an education session at the Health Unit in order to receive a Vaccine Education Certificate. Both exemption forms are available online at www.bchu.org/immunization.

Remember:

It is your responsibility to report your child's immunizations to the Health Unit each time your child receives an immunization. This will ensure our records are accurate and will help us better protect your child during a disease outbreak. Failure to provide this information could result in your child being suspended from school.

If you do not have internet access, would like additional information or have any questions, call us at 519-753-4937, ext. 451, we will be happy to help you.

Yours truly,



Rebecca Comley, MD, MPH, CCFP(EM), FCFP
(Acting) Medical Officer of Health

How to Report Your Immunizations in ICON

ICON is a secure online system for reporting and keeping track of immunization records.

Please Note:

- To view and submit immunizations and to set up your PIN (Password) you will need your child's Ontario Health Card Number (OHCN) and their immunization record/yellow card.

Steps

1. Go to **www.bchu.org/emunization** and click on the **"Immunization View and Submit Here"** link
2. Click **"Get Started"**
3. Click if you are using a **"Public Device"** or **"Personal Device"**
4. Read the Acceptable Use Policy, click **"Accept"** to move to the next screen
5. Enter all the information under **"Verify with Health Card Number"** and click **"Verify Patient"**
 - a. If you have not done so already, you will be asked to set up a 6 digit PIN (password) for future use. Enter the information and click **"Set PIN"** and then **"OK"**

-or-

 - b. If you already have a **"PIN"**, enter it now
6. You will now be able to view the Brant County Health Unit's record of your child's immunizations and view which immunizations they may be missing.
7. Click **"Submit Immunizations"** to report any missing immunizations from the record above.
8. Follow the instructions to complete the **"Immunization"**, **"Documents"**, **"Patient"**, **"Review"** and **"Confirmation"** pages and submit your immunization records.
9. Immunization submissions will not automatically appear on the immunization record. Please allow five business days to process submission.

If you need any help with the above steps, please call the Brant County Health Unit at 519-753-4937 ext. 451.